



No: 1554
Güzel Sanatlar
Fakültesi
"Sahne sanatları"

Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2017-2021² between programme countries

[Minimum requirements]³

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.⁷

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ⁴ (email, phone)	Website (eg. of the course catalogue)
Academy of the Performing Arts in Bratislava Erasmus Coordinator and Contact person	SK BRATISL05	Vysoka skola muzickych umeni v Bratislave Venturska ul. 3, 813 01 Bratislava, Slovakia +421 2 59301460 ic@vsmu.sk Helena Capova	www.vsmu.sk
Department Coordinator at the Faculty of Theatre Assoc. prof. Jan Kocman Vice-dean of international relations		Divadelna fakulta Zochova 1, 813 01 Bratislava, Slovakia +421 2 59303 549 jankocman@vsmu.sk	www.df.vsmu.sk

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

⁴ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

Kocaeli University Assoc. Prof. Dr. Doğan Yüksel Erasmus Institutional Coordinator	TR KOCAELI02	Kocaeli Üniversitesi Uluslararası İlişkiler Birimi Kütüphane Binası 2. Kat 41380 İzmit/Kocaeli/TÜRKİYE Tel: +902623031332 Fax: +902623031044 E-mail:	http://int.kocaeli.edu.tr/int/
Contact Details for Student Mobility: Faculty of Fine Arts Coordinator: Ress. Ass. Dr. Hünkar Yılmaz		Kocaeli Üniversitesi Güzel Sanatlar Fakültesi Anıtpark Yerleşkesi Atatürk Bulvarı 41300 İzmit/Kocaeli/TÜRKİYE E-mail: hunkar.yilmaz@kocaeli.edu.tr	http://gsf.kocaeli.edu.tr/eng_oyunculuk.asp https://ogr.kocaeli.edu.tr/koubs/Bologna/Genel/DersListesi.cfm?Dilid=89E5243ECCCEFEF8F2247CAB67FB811C

B. Mobility numbers⁵ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] 6	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
TR KOCAELI02	SK BRATISL05	0215	Performing Arts/ Acting	1 st	2 x 5 months	-
SK BRATISL05	TR KOCAELI02	0215	Performing Arts / Acting	1 st	2 x 5 months	-

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions

⁵ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

⁶ 1st: undergraduate , 2nd: master or 3rd: PhD

may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
TR KOCAELI02	SK BRATISL05			To be confirmed	
SK BRATISL05	TR KOCAELI02			To be confirmed	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁷	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR KOCAELI02		English	Turkish	B1	B2
SK BRATISL05		Slovak	English	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

SK BRATISL05:

Selection/preparation/integration of mobile students and staff will be carried out in accordance with the principles of the Erasmus University Charter 2014-2019.

⁷ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

Selection of students is made on the portfolio basis.

For incoming students, the assistance through the ESN Network, Slovak language course for students. Opportunities to participate at the cultural events.

Information provided by the Erasmus coordinator. ic@vsmu.sk

In order to implement the STA/STT-mobilities, the invitation letter issued by the VSMU contact person – is required.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR KOCAELI02	JULY	DECEMBER
SK BRATISL05	30 th April	30 th October

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 6 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than five weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

Termination of the agreement: In whichever case, either party can terminate the Agreement by informing the other party expressly in writing with at least one year's notice. *This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Students selected prior the date of notification must be admitted by the receiving institution.* Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

Kocaeli University grading system At Kocaeli University, one full academic year includes two terms with an ECTS credit of 30 for each. Each course is graded in numbers from 0,00 to 4,00 and these grades are equivalent in ECTS grade and level as follows: 0,00-0,50: Fail (F), 0,50-1,50: Conditional Pass (FX), 1,50-2,00: Sufficient (E), 2,00-2,50: Satisfactory (D), 2,50-3,00: Good (C), 3,00-3,50: Very Good (B), 3,50-4,00: Excellent (A)

The ECTS Credits and Grade Transformation Chart for incoming undergraduate/master's/doctorate students is available at the relevant tab of the following link: <http://ogr.kocaeli.edu.tr/KOUBS/akts/index.cfm?Dilid=1>

SK BRATISL05:

- A EXCELLENT: outstanding performance
- B VERY GOOD: above the average
- C GOOD overall good and solid work
- D SATISFACTORY: generally sound work with a number of notable errors
- E SUFFICIENT: performance meets the minimum criteria

FX FAIL: some more work required before the credit can be awarded

F FAIL: considerable further work is required

ECTS credits:

1 full academic year = 60 credits

1 semester = 30 credits

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR KOCAELI02	International Relations Unit Phone: +90(262) 303 13 24 Email: inerasmus@kocaeli.edu.tr	http://int.kocaeli.edu.tr/int/studentexchange.php?Visa=Residence
SK BRATISLO5	Helena Capova, Erasmus Coordinator ic@vsmu.sk +421259301460	For EU citizens, VISA is not required/ http://www.mzv.sk/en/consular_info/ https://www.mzv.sk/web/en/consular_info/residence_of_foreigners_in_territory_of_slovakia

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR KOCAELI02	International Relations Unit Phone: +90(262) 303 13 24 Email: inerasmus@kocaeli.edu.tr	http://int.kocaeli.edu.tr/int/studentexchange.php?Visa=Residence
SK BRATISLO5	Helena Capova, Erasmus Coordinator ic@vsmu.sk +421259301460	Students have to make insurance arrangements by themselves. European Health Insurance Card or private insurances.

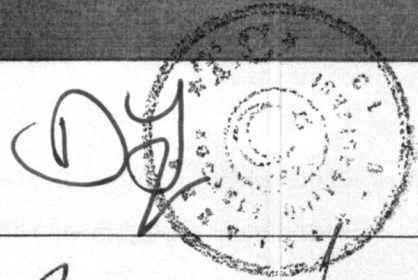

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR KOCAELI02	International Relations Unit Phone: +90(262) 303 13 24 Email: inerasmus@kocaeli.edu.tr	Hotels : http://int.kocaeli.edu.tr/int/?Hotels=Yes Dorms : http://int.kocaeli.edu.tr/int/?Dorms=Yes Share an Apartment : http://int.kocaeli.edu.tr/int/?Accommodation=Yes
SK BRATISL05	Helena Capova, Erasmus Coordinator ic@ysmu.sk +421259301460	Students have to make housing arrangements by themselves. Erasmus Coordinator offers the assistance to find the accommodation. Shared flats: www.spolubydlici.cz https://erasmusu.com/en/erasmus-bratislava/student-housing

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁸
TR KOCAELI02	Assoc. Prof. Dr. Doğan Yüksel Erasmus Institutional Coordinator	17/01/2016	
SK BRATISL05	Assoc. prof. Maria Heinzova Rector	9.1.2017	

⁸ Scanned signatures are accepted